

CAPE ELIZABETH TOWN COUNCIL AGENDA
Special Meeting # 2-2013
Cape Elizabeth Town Hall
Wednesday, January 2, 2013
6:45 p.m.

Roll Call by the Town Clerk

James T. Walsh, Chair	Term Expires 12/2015	jim.walsh@capeelizabeth.org
Frank J. Governali	Term Expires 12/2013	frank.governali@capeelizabeth.org
Caitlin R. Jordan	Term Expires 12/2013	caitlin.jordan@capeelizabeth.org
Katharine N. Ray	Term Expires 12/2014	retbank@maine.rr.com
David S. Sherman, Jr.	Term Expires 12/2014	dsherman@dwmlaw.com
Jessica L. Sullivan	Term Expires 12/2015	jsullivan08@maine.rr.com
James R. "Jamie" Wagner	Term Expires 12/2015	jamiewagnerlaw@gmail.com

The Pledge of Allegiance to the Flag
Town Council Reports and Correspondence
Citizen Opportunity for Discussion of Items Not on the Agenda
Town Manager's Report

Item# 27-2013 Approval of Code Enforcement Officer Appointment

Article III, Sec 1 of the Council-Manager Charter for the Town of Cape Elizabeth provides that the town manager shall appoint all department heads subject to the approval of the town council. I am pleased to recommend the approval of Benjamin McDougal as the code enforcement officer. I also ask in conformance with Article III, Sec. 3 of the Council-Manager Charter for the Town of Cape Elizabeth for the approval of my appointment of Benjamin McDougal to the statutory offices of building inspector, plumbing inspector, electrical inspector and deputy local health officer. All appointments are effective January 21, 2013.

Citizen Opportunity for Discussion of Items Not on the Agenda

Adjournment

[Link to November 30, 2012 Financial Reports](#)

Public Participation at Town Council Meetings

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

Speaking at the meeting on topics not on the agenda at regular Council meetings

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all

items appearing on the agenda. Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation if the local affiliation Council. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.